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Memorandum

To: RCMA Regular & Associate Members

From: James Baker, Director of Industry Affairs

Subject: RCMA Annual Meeting Announcement

Date: December 8, 2008

Pursuant to the Roof Coatings Manufacturers Association (RCMA) Bylaws, Article IV, Section 4, this memorandum announces the 2009 RCMA Annual Meeting to be held Tuesday, January 20, 2009 from 7:30 a.m. to 9:00 a.m. at the Laguna Cliffs Marriott and Spa, in Dana Point, CA.

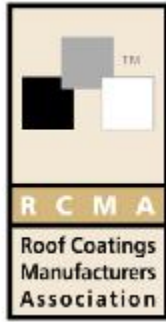
Attached is the preliminary agenda for the meeting. Should you have additional agenda items, please contact me at the RCMA Headquarters no later than January 5, 2009, please contact me at 202-207-1114.

Have a wonderful holiday season!!

Warm regards.

Cc: Brock Landry, RCMA General Counsel
RCMA Staff

Enclosure



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**2009 Annual Membership
Breakfast & Meeting Agenda
Tuesday, January 20, 2009
7:30 a.m. to 9:00 a.m.**

Preliminary Agenda

Chair Presiding:

Brian Anthony, The Brewer Company

8:00 a.m. – 8:05 a.m.

Introductions

Hitchcock

8:05 a.m. – 8:20 a.m.

President's Remarks

Anthony

8:20 a.m. – 8:30 a.m.

Awards Presentation

Hitchcock

8:30 a.m. – 8:45 a.m.

Financial Report

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- Unaudited December 31, 2008 FS
- Presentation of 2009 Annual Budget

8:45 a.m. – 9:00 a.m.

Nominating Committee Report

Hitchcock

- Board of Directors Nominees 2009
- Committee Chairs 2009

9:00 a.m.

Adjournment